



**Board Meeting Minutes
May 7, 2010
KH River Lodge
3:30 pm – 5:30 pm**

Board Attendance: Les Margetak, Atma Sandher, Joanne Sweeting, Catherine Wilson, Ruth Kowalski, Alison Amos-Maclsaac, John Lush, and Michael Dalzell

Staff: Tom Guerquin

Regrets: Gary Frey

1. Welcome and Introductions
2. Approval of Agenda
3. Miro Update

New business

4. Presentation of TG finances
5. Accounts receivables/payables
 - Presented new updated receivables/payables to the board, payables and receivables went down \$30K and \$10K respectively.

Action: Tom will meet with Michael to review KHMR receivables and tract down POs.

6. Plan to go forward: recommendations

Motion: Alison moved to have Les assist Tom with payables and arrange a payment plan, 2nd: Catherine, carried

Motion: Atma moved to have John assist Tom with alternatives to reduce office rent or possibly move TG office into the Chamber, 2nd: Les, carried

Motion: Ruth moved to cut Steve Crowe's media position for the time being until finances are better and have Michael assist Tom with media contacts, 2nd: Michael, carried

Motion: Joanne moved to have Ruth & Alison to assist Tom with collecting receivables, 2nd: Atma, carried

Action: Ruth will look into Miro's current benefits.

Action: Michael will present Steve Crowe with a letter of dismissal for the time being and ask for a list of his media contacts.

Action: Tom will contact Impact brochures and receive distribution list and frequency of it.

Action: Tom will take lead on Bike map.

Action: Tom will talk to Joanne about storing TPs at Pure Travel instead of Blaeden storage.

7. New Signing Authority:

- Add Alison Amos-Maclsaac with signing authority for Tourism Golden
- The new members with signing authority will be: Alison Amos-Maclsaac, John Lush, and Ruth Kowalski

Action: Grant signing authority to Alison Amos-Maclsaac at Columbia Valley Credit Union

Motion: Ruth moved to remove Miro Micovsky and grant Alison Amos-Maclsaac signing authority, 2nd: Michael, carried

8. Steve's weekly videos

Motion: Joanne moved for Steve Crowe to stop producing weekly videos, 2nd: John, carried

9. Around the table update

10. Next board meeting date proposal:

- Thursday May 13th, 2010 3:30PM at TG office

11. Adjournment

Motion: Les moved for adjournment, 2nd: Ruth, carried

Action List from May 10 Board Meeting

Subject	Action	Deadline	Responsibility	Result
<u>Accounts receivables / payables</u>	Tom will meet with Michael to review KHMR receivables and tract down POs		Tom	Emailed Michael invoices
<u>Plan to go forward:</u>	Ruth will look into Miro's current benefits		Ruth	
	Michael will present Steve Crowe with a letter of dismissal for the time being and ask for a list of his media contacts		Michael	
	Tom will contact Impact brochures and receive distribution list and frequency of it		Tom	Received email from Impact with list
	Tom will take lead on Bike map		Tom	Waiting for quote
	Tom will talk to Joanne about storing TPs at Pure Travel instead of Blaeden storage		Tom	Confirmed # of TPs
Motions from 'plan to go forward':	<ul style="list-style-type: none"> • Les will assist Tom with payables and arrange a payment plan • John will assist Tom with alternatives to reduce office rent or possibly move TG office into the Chamber • Cut Steve Crowe's media position for the time being until finances are better • Michael will assist Tom with media contacts • Ruth & Alison will assist Tom with collecting receivables 			
<u>New Signing Authority</u>	Grant signing authority to Alison Amos-Maclsaac at Columbia Valley Credit Union			